

A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on January 9, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. James Core, Chairman
Mr. Wilson Bulloch, III, Member, Board of Commissioners
Ms. Kasey Hosch, Member, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Member, Board of Commissioners
Sue Osbon, Ph.D., Senior Vice President, CMO
Mr. Ed Dillard, Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Dr. Patrick Torcson, Senior Vice President, CMO
Mr. Craig Doyle, Vice President, Chief Information Officer
Ms. Sherry Grady, AVP, Facilities Management and Safety
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Support Services, Construction Supervisor
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William "Bill" Jones, General Counsel
Ms. Merrill Cote, Recording Secretary

CALL TO ORDER The meeting was called to order at 12:32 p.m. by Mr. James Core, Chairman, Facilities Committee. A quorum was present.

AMENDMENT TO THE AGENDA Mr. Jones requested to add an agenda item relative to a Resolution under open session.

CONSENT AGENDA Mr. Jones to address a Resolution approving FLWB Architectural Contract for Endoscopy Procedure Room No 1 Renovation. Committee members present unanimously agreed to accept the Open Session Consent Agenda items with an additional item as presented. Motion Carried Without Dissent.

REPORTS – CONSTRUCTION UPDATES

Interior Renovations and Additions:

Presentation:

Mr. Barrè reviewed Interior renovation and SSB addition. Projects 1, 2, 6, and 3 are now in progress. Projects #4 (Endo) and #5 (Neuro) are removed from this package and alternate provisions are being made by STHS. Photographs are included of interior renovations and Support Services Building Addition (SSB). Change Order No. 25 is pending.

The contractor was provided engineering drawings identifying an improperly installed Reverse Osmosis (RO) Water System that failed and damaged three equipment washers. The new washers are due in February. If the contractor refuses to correct the installation at no cost, STHS will hire a subcontractor directly and funds will be withheld from WDB pay applications. Zurich will subrogate the contractor and subcontractor on STHS's behalf.

Financials:

Randy Willett presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The original contract completion date was 1/19/2024. The adjusted contractual completion date is 2/27/2024.

ASC Project:

Keith Barrè reviewed the construction progress for the ASC project. Photographs are included. There is a request for 0.4 additional rain days in December. Days are confirmed with STHS daily records. The adjusted completion date is Aug 29, 2024.

GME – Family Practice Clinic:

Mr. Barrè provided construction progress on the GME/Family Practice Clinic. Photographs are included. Building and Sitework are almost complete. Occupancy should be achieved by early February.

Endoscopy Room No. 1 Renovation Project:

Keith Barrè reported that notice to proceed is to be determined based on the delivery of long lead time items. Once deliveries are confirmed, STHS will block procedures for portions of work accordingly.

Mr. Jones presented to the Committee a Resolution Approving FL+WB Architectural Contract for Endoscopy Procedure Room No. 1 Renovation to recommend to forward to the Board for approval. A Motion was presented to forward to the Full Board for approval.

Covington Clinic Demolition:

Mr. Barrè reviewed the construction progress. Building demolition should be completed by the end of January or February. The contractor will request approximately two weeks of additional time due to a delay in securing the City of Covington's Demolition Permit.

NEW BUSINESS

OLD BUSINESS

Women's and Children's Center of Excellence - Planning

Becky Parks updated the Committee. Schematic design is completed on the first floor. The second floor is a shell space until planning is received from STHS. Proposals from Geo Technical engineers were requested regarding borings. Exterior elevations are also being worked on. Progress continues. Discussion occurred.

Cardiovascular Services – MOB Planning

Architects' Probable Opinion of Cost

Mr. Barrè provided a brief explanation of the probable cost.

Ms. Toups commented that the next step is to get definitive input from cardiologists on what equipment to purchase. The Team has set a target date of June to complete plans. This will allow time to meet with McMath so we can start construction as soon as CSC vacates the space. Discussion occurred.

Resolution Approving Architectural Contract with FL +WB

Mr. Jones presented to the Committee the Resolution Approving Architectural Contract with FL+WB for the Conversion of the ASC on the 3rd Floor of the MOB to Cardiac Cath Labs and related facilities to recommend to forward to the Full Board for approval. A Motion was presented to forward to the Full Board for approval.

725 West 11th Avenue (Old Hospice/Home Health)

Mr. Barrè noted the receipt of a detailed construction estimate from a local contractor (Womack). A brief discussion ensued.

Resolution No. 10 Construction Delay Days – ASC & Parking Lot:

Mr. Jones presented Resolution No. 10 for Construction Delay Days- ASC & Parking Lot for 4 additional days in October to recommend forwarding to the Full Board for approval. A motion was presented to approve the resolution and was accepted.

Resolution Authorizing Agreement with Utilities Inc. – Sewerage & Water for ASC

Mr. Jones presented a Resolution authorizing an agreement with Utilities Inc. - Sewerage & Water for the ASC. A Motion was presented to recommend the resolution and forward it to the Full Board for approval.

EXECUTIVE SESSION Upon motion by Mr. Bulloch, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

1:23 p.m. Entered Executive Session

3:52 p.m. Returned to Open Session

MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE’S RECOMMENDATION TO APPROVE RESOLUTION NO. 10 REGARDING CONSTRUCTION TIME AND PERMITTED CONSTRUCTION DELAY DAYS FOR THE AMBULATORY SURGERY CENTER AND PARKING LOT; RATIFICATION AT THE BOARD OF COMMISSIONERS MEETING. Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, Facilities Committee’s recommendation to Approve Resolution No. 10 regarding Construction Time and Permitted Construction Delay Days For The Ambulatory Surgery Center and Parking Lot. Forward to the Board of Commissioners meeting for Ratification.

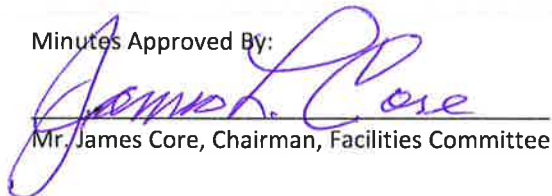
MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE’S RECOMMENDATION TO APPROVE FL+WB ARCHITECTURAL CONTRACT FOR ENDOSCOPY PROCEDURE ROOM NO. 1 RENOVATION; RATIFICATION AT THE BOARD OF COMMISSIONERS MEETING. Motion was made by Ms. Hosch, duly seconded by Mr. Bulloch, Facilities Committee’s recommendation to Approve Fl+WB Architectural Contract For Endoscopy Procedure Room No. 1 Renovation. Forward to the Board of Commissioners meeting for Ratification.

MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE’S RECOMMENDATION TO APPROVE ARCHITECTURAL CONTRACT WITH FL+WB FOR THE CONVERSION OF THE ASC ON THE 3RD FLOOR OF THE MOB TO CARDIAC CATH LABS AND RELATED FACILITIES; RATIFICATION AT THE BOARD OF COMMISSIONERS MEETING. Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, Facilities Committee’s recommendation to Approve the Architectural contract with Fl+WB for the Conversion of the ASC on the 3rd Floor of the MOB to Cardiac Cath Labs and Related Facilities. Forward to the Board of Commissioners meeting for Ratification.

MOTION TO ADOPT RESOLUTION, FACILITIES COMMITTEE’S RECOMMENDATION TO APPROVE AUTHORIZING AGREEMENT WITH UTILITIES INC. – SEWERAGE & WATER FOR ASC; RATIFICATION AT THE BOARD OF COMMISSIONERS MEETING. Motion was made by Ms. Hosch, duly seconded by Mr. Bulloch, Facilities Committee’s recommendation to approve Authorizing Agreement with Utilities Inc. – Sewerage & Water for ASC. Forward to the Board of Commissioners meeting for Ratification.

The meeting adjourned at 3:53 p.m.

Minutes Approved By:


Mr. James Core, Chairman, Facilities Committee


Date of Approval

